

CONFIDENTIAL

FBIS 1452-88

24 May 1988

MEMORANDUM FOR: Director of Security

FROM: R. W. Manners
Director, Foreign Broadcast Information Service

SUBJECT: Letter of Appreciation (U)

1. I would like to take this opportunity to express my thanks and appreciation to the Office of Security for the recent extra support provided to FBIS. (U)

2. During the week of 6 May 1988, FBIS served as host for a coordination conference with several ranking officers from the British Broadcasting Corporation (BBC). Additionally, during this week-long event, we hosted a visit by a number of FBIS retirees to our new location at the [redacted] [redacted] Assisting FBIS in these events were two Office of Security employees: [redacted] of the Washington Field Office; and [redacted] of the Headquarters Security Division. (C)

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- [redacted] assistance came in the form of meeting our two BBC visitors and assisting them through the Immigration and Customs process at Dulles Airport. [redacted] ensured that our visitors were quickly processed and were treated with courtesy and deference. (C)
- [redacted] Receptionist, efficiently, effectively, and cheerfully controlled and provided assistance to some 40 FBIS retirees as they were processed into and out of the compound for a tour of the building. (C)

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3. The professionalism and devotion to duty exhibited by these two individuals reflects the "can do" attitude that has long been the trademark of the Office of Security. Again, please express my appreciation to these two individuals for a job well done. (C)

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[redacted]
R. W. Manners

[redacted] 25X1

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